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IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF ARIZONA

❖,)		
)		
)	Plaintiff(s),	No. CIV ❖ RCB
)		
)	vs.	RULE 16 SCHEDULING ORDER
)		(No Separate Mailing
❖,)		to Counsel)
)		
)	Defendant(s).	
)		

A Scheduling Conference having been held on insert
date.

IT IS HEREBY ORDERED:

Motions to amend the Complaint, to add a counterclaim
or cross-claim, and/or to join additional parties, shall be
filed no later than [insert date].

Rule 26(a)(1) initial disclosures (have been made) or
(shall be made not later than [insert date]).

Rule 26(b)(2) expert disclosure shall be made as
follows:

(Attachment #1)

1 1. Plaintiff(s) shall disclose its expert witnesses,
2 if any, and their reports, not later than _____[insert date].

3 2. Defendant(s) shall disclose its expert witness,
4 if any and their reports, not later than _____[insert date].

5 3. Expert witness depositions shall be completed by
6 _____[insert date].

7 4. All other discovery pursuant to Rules 30, 31, 33,
8 34, 35 and 36, including supplements thereto, shall be
9 completed by _____[insert date]. Interrogatories, including
10 subparts, are limited to (25) or (____). Requests for
11 production, including subparts, are limited to (25) or (____).
12 Requests for admissions, including subparts, are limited to
13 (10) or (____).

14 Parties are directed to LRCiv 7.2(j), which prohibits
15 filing discovery motions unless parties have first met to
16 resolve any discovery difficulties. If parties cannot reach
17 a resolution, they are directed to first arrange a
18 conference call with the Court to attempt to resolve the
19 matters.

20 This order contemplates that each party will conduct
21 discovery in such a manner as to complete discovery within
22 these deadlines. Therefore, all discovery should be sought
23 within time sufficient to permit responses by the deadlines.
24 "Last minute or eleventh hour" discovery which results in
25 insufficient time to complete discovery or to undertake
26 additional discovery and which requires an extension of a
27 discovery deadline is disfavored, and could result in denial
28 of an extension, exclusion of evidence, or the imposition of

1 other sanctions.

2 A brief joint letter to the court concerning status of
3 settlement discussions containing no specific settlement
4 terms or offers shall be submitted by [insert date].
5 This letter should occur early in the litigation, after
6 initial key discovery, in order to avoid excessive
7 expenditure of time, money, and effort at further discovery.

8 All dispositive motions shall be filed by [insert
9 date]. This deadline shall take into account the time
10 limits for motions set forth in LRCiv 56(b).

11 A joint proposed pretrial order shall be lodged by
12 [insert date]. If dispositive motions are filed, then
13 this pretrial order shall be due either on the above date or
14 thirty (30) days following ruling on the motions, whichever
15 is later. The content of the proposed pretrial order shall
16 include, but not be limited to, that prescribed in a
17 standard form of Pretrial Order which will be given to
18 counsel at the Scheduling Conference. Statements made shall
19 not be in the form of a question, but should be a concise
20 narrative statement of each party's contention as to each
21 uncontested and contested issue.

22 The attorneys for each party who will be responsible
23 for trial of the lawsuit shall appear and participate in a
24 Pretrial Conference on _____, at _____ p.m.,
25 in Courtroom 606, Sixth Floor, Sandra Day O'Connor United
26 States Courthouse, 401 West Washington Street, Phoenix,
27 Arizona. A trial date and any other necessary deadlines
28 . . .

1 will be set at the Pretrial Conference.

2 DATED this _____ day of _____, 200__.

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ROBERT C. BROOMFIELD
SENIOR UNITED STATES DISTRICT JUDGE