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**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF ARIZONA**

❖)	CV-❖-❖-PHX/PCT-JAT
	Plaintiff,)	
	v.)	ORDER SETTING RULE 16 SCHEDULING CONFERENCE
❖)	
	Defendants.)	

IT IS ORDERED that pursuant to Rule 16 of the Federal Rules of Civil Procedure a Scheduling Conference is set for ❖, 2007 at ❖, Fifth Floor, Sandra Day O'Connor U.S. Federal Courthouse, 401 W. Washington St., Phoenix, Arizona 85003-2151.

***** NOTICE *****

IT IS FURTHER ORDERED THAT COUNSEL WHO WILL BE RESPONSIBLE FOR TRIAL OF THE LAWSUIT FOR EACH PARTY SHALL APPEAR AND PARTICIPATE IN THE SCHEDULING CONFERENCE.

IT IS FURTHER ORDERED that Counsel for all parties are directed to Rule 16 of the Federal Rules of Civil Procedure for the objectives of the conference.

IT IS FURTHER ORDERED that at least one of the attorneys for each party attending the conference shall have authority to enter into stipulations and make admissions regarding all matters which may be discussed.

1 **IT IS FURTHER ORDERED** that at the time of the Scheduling Conference, counsel
2 must be prepared to discuss logistical matters and what the parties must prove to prevail on
3 their respective claims or defenses.

4 **IT IS FURTHER ORDERED** that all parties are directed to meet at least **twenty-one**
5 **(21) days** before the Scheduling Conference, in accordance with Rule 26(f) of the Federal
6 Rules of Civil Procedure to discuss the following matters and shall develop a **Joint Proposed**
7 **Case Management Plan** which shall include brief statements or proposals concerning:

8 **1.** The nature of the case, setting forth in brief statements the factual and legal
9 basis of plaintiff's claims and defendant's defenses;

10 **2.** The jurisdictional basis of the case, citing specific statutes;¹

11 **3.** The parties, if any, which have not been served, as well as any parties which
12 have not filed an answer or other appearance. Unless counsel can otherwise show cause, a
13 proposed form of order shall accompany the Joint Proposed Case Management Plan that
14 dismisses any party which has not been served, including fictitious and unnamed parties;²

15 **4.** The names of parties not subject to the Court's jurisdiction;

16 **5.** Whether the case is suitable for reference to arbitration, to a special master, or
17 to a United States Magistrate Judge for trial, and, if so, whether the parties consent to trial
18 before a Magistrate Judge;

19 **6.** The status of related cases pending before other judges of this Court or before
20 other courts;

21
22 ¹ If the basis of jurisdiction is diversity, the jurisdictional basis shall include a
23 statement of the citizenship of every party, including entities. The parties are reminded that
24 a corporation is a citizen of the state where it is incorporated and the state that is its principle
25 place of business. *See Industrial Tectonics v. Aero Alloy*, 912 F.2d 1090, 1092 (9th Cir. 1990)
26 (citing 28 U.S.C. § 1332(c)). The parties are further reminded that a LLC, like a partnership,
27 is a citizen of every state in which one of its members (or partners) resides. *See Belleville*
28 *Catering Co. v. Champaign Market Place, L.L.C.*, 350 F.3d 691, 692 (7th Cir. 2003).

² Plaintiff shall also move under Federal Rule of Civil Procedure 55 for default
against any party who has been timely served and has not timely answered.

1 7. Suggested changes, if necessary, in the timing, form, or requirement for
2 disclosures under Rule 26(a), Federal Rules of Civil Procedure, including a statement of
3 when Initial Disclosures were made or will be made. Initial disclosures shall be in
4 compliance with Rule 26(a)(1) of the Federal Rules of Civil Procedure. Unless otherwise
5 stipulated to in writing by the parties or directed by a written order of this Court, Initial
6 Disclosures shall be made at the initial Rule 26(f) Case Management Meeting or within ten
7 (10) days after the meeting. **IT IS FURTHER ORDERED** that to satisfy the requirements
8 of Federal Rule of Civil Procedure 26(a), the parties shall file with the Clerk of the Court a
9 Notice of Initial Disclosure; copies of the actual disclosures shall not be filed.

10 8. Proposed deadlines for:

- 11 a. filing a motion to amend the pleadings;
- 12 b. disclosure of expert testimony under Rule 26(a)(2)(C) of the Federal
13 Rules of Civil Procedure;
- 14 c. discovery;³ and
- 15 d. filing dispositive motions.

16 9. Suggested changes, if any, in the limitations on discovery imposed by the
17 Federal Rules of Civil Procedure and/or Civil Local Rule 16.2 of the Rules of Practice for
18 the United States District Court for the District of Arizona;

19 10. The estimated date that the case will be ready for trial, the estimated length of
20 trial, and any suggestions for shortening the trial;

21 11. Whether a jury trial has been requested and whether the request for a jury trial
22

23
24 ³ In preparing the Joint Proposed Case Management Plan, the parties shall suggest
25 their proposed deadlines keeping in mind that the Court will **not** entertain discovery disputes
26 after the close of discovery barring extraordinary circumstances. Therefore, the proposed
27 deadlines shall give sufficient time to **complete** discovery by the deadline (**complete** being
28 defined as including the time to propound discovery, the time to answer all propounded
discovery, the time for the Court to resolve all discovery disputes, and the time to complete
any final discovery necessitated by the Court's ruling on any discovery disputes).

1 is contested. If the request for a jury trial is contested, the Joint Proposed Case Management
2 Plan shall set forth the reasons why a trial by jury is in dispute;

3 **12.** The prospects for settlement, including (a) any request to have a settlement
4 conference before another United States District Court Judge or a Magistrate Judge, or
5 (b) other request of the Court for assistance in settlement efforts; and

6 **13.** Modification of pretrial procedures due to the simplicity or complexity of the
7 case, and any other matters which counsel believes will aid the Court in resolving this dispute
8 in a just, speedy, and inexpensive manner

9 **IT IS FURTHER ORDERED** that counsel shall **jointly file** their Proposed Case
10 Management Plan with the Clerk of the Court **not less than seven (7) business days** before
11 the Scheduling Conference. Absent extraordinary circumstances, no extensions of time will
12 be granted.

13 **IT IS FURTHER ORDERED** that it is the responsibility of Plaintiff(s) to
14 expeditiously initiate the communications necessary to prepare the Joint Proposed Case
15 Management Plan. Once contacted by Plaintiff(s), Defendant(s) shall act in an expeditious
16 manner to effectuate the preparation of the Plan.

17 **IT IS FURTHER ORDERED** that counsel for all parties are expected to comply
18 with Rule 26 of the Federal Rules of Civil Procedure and minimize the expense of discovery.

19 The Court, after consultation with counsel and the parties, will enter a Rule 16
20 Scheduling Order concerning, inter alia, discovery and dispositive motions. To the extent
21 that the Court's Rule 16 Scheduling Order differs from the parties' Proposed Case
22 Management Plan, the provisions in the Court's Order shall supersede the parties' Proposed
23 Case Management Plan and shall control the course of this action unless modified by
24 subsequent Order of this Court. The parties and their counsel are all cautioned that the
25 deadlines set forth in the Rule 16 Scheduling Order shall be strictly enforced.

26 **IT IS FURTHER ORDERED** that counsel review the requirements of Civil Local
27 Rule 7.1 and Civil Local Rule 7.2, Rules of Practice of the United States District Court for
28 the District of Arizona, with their administrative/support personnel to ensure that all

1 pleadings are in compliance with the Rules.

2 **IT IS FURTHER ORDERED** that this Court views the Scheduling Conference as
3 critical to its case management responsibilities and the parties' responsibilities under Rule
4 1 of the Federal Rules of Civil Procedure.

5 **IT IS FURTHER ORDERED** that the Clerk of the Court is directed to send copies
6 of this Order to all counsel of record and to all parties, if any, appearing in propria persona.

7 DATED this __ day of _____, 2006.

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Honorable James A. Teilborg
United States District Judge