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**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF ARIZONA**

,
Plaintiff,
vs.
,
Defendant.

No. CV- - -PHX-DGC

**ORDER SETTING RULE 16 CASE
MANAGEMENT CONFERENCE**

Pursuant to Rule 16 of the Federal Rules of Civil Procedure, a Case Management Conference is set for _____ in Courtroom 603, Sandra Day O'Connor U.S. Federal Courthouse, 401 W. Washington St., Phoenix, Arizona 85003-2151. In preparation for this Case Management Conference, it is hereby Ordered as follows:

A. Initial Disclosures.

The parties shall provide initial disclosures in the form and on the schedule required by Federal Rule of Civil Procedure 26(a)(1). The parties shall file with the Clerk of Court a Notice of Initial Disclosure; copies of the actual disclosures need not be filed.

B. Rule 26(f) Meeting and Case Management Report.

The parties are directed to meet and confer at least 10 days before the Case Management Conference as required by Federal Rule of Civil Procedure 26(f). At this meeting the parties shall develop a joint Case Management Report which contains the following information in separately numbered paragraphs:

1. The parties who attended the Rule 26(f) meeting and assisted in developing the

1 Case Management Report;

2 2. A list of the parties in the case, including any parent corporations or entities
3 (for recusal purposes);

4 3. A short statement of the nature of the case (**3 pages or less**), including a
5 description of each claim and defense;

6 4. The jurisdictional basis for the case, describing the basis for the jurisdiction
7 (see the accompanying footnote) and citing specific jurisdictional statutes;¹

8 5. Any parties which have not been served and an explanation of why they have
9 not been served; and any parties which have been served but have not answered or otherwise
10 appeared;

11 6. A statement of whether any party expects to add additional parties to the case
12 or otherwise to amend or supplement pleadings (the Court will set a deadline of not later than
13 60 days after the Case Management Conference to join parties and amend or supplement
14 pleadings);

15 7. A listing of contemplated motions and a statement of the issues to be decided
16 by these motions (including motions under Federal Rules of Evidence 702, 703, 704,
17 and 705);

18 8. Whether the case is suitable for reference to a United States Magistrate Judge
19 for a settlement conference or trial;

21 ¹ If jurisdiction is based on diversity of citizenship, the report shall include a statement of the
22 citizenship of every party and a description of the amount in dispute. *See* 28 U.S.C. §1332.
23 The parties are reminded that (1) a corporation is a citizen of the state where it is
24 incorporated and the state of its principal place of business and (2) partnerships and limited
25 liability companies are citizens of every state in which one of their members or partners
26 resides. *See* 28 U.S.C. §1332(c); *Indus. Tectonics v. Aero Alloy*, 912 F.2d 1090, 1092 (9th
27 Cir. 1990); *Belleville Catering Co. v. Champaign Market Place, L.L.C.*, 350 F.3d 691, 692
28 (7th Cir. 2003). The parties are further reminded that the Federal Rules of Civil Procedure
do not provide for the use of fictitious parties and that the naming of a “John Doe” or “ABC
Corporation” party “casts no magical spell on a complaint otherwise lacking in diversity
jurisdiction.” *Fifty Assocs. v. Prudential Ins. Co. of Am.*, 446 F.2d 1187, 1191 (9th Cir.
1970) (citations omitted).

1 9. The status of related cases pending before other courts or other judges of this
2 Court;

3 10. A statement of when the parties exchanged Federal Rule of Civil Procedure
4 26(a) initial disclosures;

5 11. A discussion of any issues relating to disclosure or discovery of electronically
6 stored information, including the form or forms in which it should be produced (*see*
7 Rules 16(b)(5), 26(f)(3));

8 12. A discussion of any issues relating to claims of privilege or work product (*see*
9 Rules 16(b)(6), 26(f)(4));

10 13. A discussion of necessary discovery, including:

11 a. The extent, nature, and location of discovery anticipated by the parties;

12 b. Suggested changes, if any, to the discovery limitations imposed by the
13 Federal Rules of Civil Procedure and Local Rule of Civil Procedure
14 16.2;

15 c. The number of hours permitted for each deposition, unless extended by
16 agreement of the parties.

17 14. Proposed specific dates for each of the following (deadlines should fall on a
18 Friday unless impracticable):

19 a. A deadline for the completion of fact discovery;²

20 b. Dates for full and complete expert disclosures under Federal Rule of
21 Civil Procedure 26(a)(2)(A)-(C);

22 c. A deadline for completion of all expert depositions;

23 d. A deadline for filing dispositive motions;

25
26 ² The discovery deadline is the date by which all discovery must be completed. Discovery
27 requests must be served and depositions noticed sufficiently in advance of this date to ensure
28 reasonable completion by this deadline, including time to resolve discovery disputes. Absent
extraordinary circumstances, the Court will not entertain discovery disputes after this
deadline.

1 e. A date by which the parties shall have engaged in good faith settlement
2 talks.

3 15. Whether a jury trial has been requested and whether the request for a jury trial
4 is contested (if the request is contested, briefly set forth the reasons);

5 16. The estimated length of trial and any suggestions for shortening the trial;

6 17. The prospects for settlement, including any request of the Court for assistance
7 in settlement efforts; and

8 18. Any other matters that will aid the Court and parties in resolving this case in
9 a just, speedy, and inexpensive manner as required by Federal Rule of Civil Procedure 1.

10 The parties shall jointly file the Case Management Report with the Clerk not less than
11 seven days before the Case Management Conference. It is the responsibility of Plaintiff(s)
12 to initiate the Rule 26(f) meeting and preparation of the joint Case Management Report.
13 Defendant(s) shall promptly and cooperatively participate in the Rule 26(f) meeting and
14 assist in preparation of the Case Management Report.

15 C. Case Management Conference and Order.

16 The Court directs counsel to Federal Rule of Civil Procedure 16 for the objectives of
17 the Case Management Conference. Counsel who will be responsible for trial of the lawsuit
18 for each party shall appear and participate in the Case Management Conference and shall
19 have authority to enter into stipulations regarding all matters that may be discussed.
20 A continuance of the Case Management Conference will be granted only for good cause and
21 will not be granted beyond the time limit set forth in Federal Rule of Civil Procedure 16(b).

22 During or after the Case Management Conference the Court will enter a Case
23 Management Order. The form of the Court's standard Case Management Order can be found
24 on the Court's website at www.azd.uscourts.gov under Judges and Courtrooms and Orders,
25 Forms and Procedures. The Court fully intends to enforce the deadlines in the Case
26 Management Order. The parties should plan their litigation activities accordingly.

27 D. Other Matters.

28 Counsel for all parties are expected to comply fully with the Federal and Local Rules

1 of Civil Procedure and to minimize the expense of discovery. Counsel should ensure that all
2 pleadings comply with Local Rules of Civil Procedure 7.1 and 7.2.

3 The Clerk of the Court shall send copies of this Order to all counsel of record and to
4 any parties appearing in propria persona.

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