

***** PUBLIC ANNOUNCEMENT *****

August 14, 2015

The United States District Court for the District of Arizona is conducting a lowest priced, technically acceptable procurement action from the FSS/GSA Schedule for furniture and furnishings for Suite 1500 in the Evo A. DeConcini U.S. Courthouse located at 405 West Congress Street in Tucson, AZ. All specifications and details are provided in RFP # USAZDC.2015.814.

Individuals or entities interested in obtaining a copy of the procurement package can retrieve and download it from the District's internet page:
www.azd.uscourts.gov.

Questions may be directed to the Contracting Officer's Representative (COR) at the phone number or E-mail address provided below.

Contracting Officer Representative: Kayla Griggs, Space & Facility Specialist

Phone: (602) 322-7133

E-mail Address: kayla_griggs@azd.uscourts.gov

All quotes in response to this RFP must be received by the Contracting Officer (Shanon Francois) no later than 5:00 p.m. (local / Arizona time) on Friday, August 28, 2015.

Proposals may be sent electronically to: shanon_francois@azd.uscourts.gov

Proposals may also be faxed to: (520) 205-4229

Proposals sent via mail/delivery service or hand carried may be sent/delivered to:

Shanon Francois, Procurement Specialist
United States District Court – District of Arizona
Evo A. DeConcini U.S. Courthouse
405 West Congress Street, Suite 1500
Tucson, AZ 85701-5010

**United States District Court
District of Arizona**

**Request for Proposal – USAZDC1500.2015.814
FSS/GSA Schedule
Lowest Price, Technically Acceptable**

Request Date: August 14, 2015

| | |
|----------------------|--|
| RFP Number: | USAZDC1500.2015.814 |
| Reply via e-mail to: | shanon_francois@azd.uscourts.gov |
| Reply via fax to: | (520) 205-4229 , Attn: Shanon Francois |
| Response deadline: | August 28, 2015 (5:00 p.m. MST) |

The United States District Court, District of Arizona is conducting a procurement action for proposals to prepare a finalized furniture layout/design, deliver, and install furniture and fixtures in the operations section of the Clerk's Office located in the Evo A. DeConcini U.S. Courthouse, 405 West Congress Street, Suite 1500 in Tucson, AZ 85701.

This will be a **FSS/GSA Schedule lowest price, technically acceptable** procurement.

An award from this RFP will be made based on the lowest priced, technically acceptable offer from the FSS/GSA Schedule. Lowest cost shall include all fees, installation, and delivery. Pricing is to be submitted on GSA contract for all furniture and furnishings needed on this project. Pricing that is provided on this quote shall be guaranteed valid until December 31, 2015.

All items should be quoted **F.o.b. Destination, Within Consignee's Premises.**

Requirements are noted on the following pages.

Proposals may be faxed or e-mailed to the listed address. If you decide not to submit a proposal, please submit a "no bid" response.

Any questions regarding this RFP should be addressed to the Contracting Officer Representative:

Kayla Griggs
Space & Facility Specialist
401 W. Washington Street, Suite 145, SPC 5
Phoenix, AZ 85003-2118
(602) 322-7133

Your proposals should be submitted to the Contracting Officer:

Shanon Francois
Procurement Specialist/Contracting Officer
405 West Congress Street, Suite 1500
Tucson, AZ 85701
(520) 205-4310

Sincerely,

Shanon Francois
Procurement Specialist/Contracting Officer

**United States District Court
District of Arizona**

**Request for Proposal – USAZDC1500.2015.814
FSS/GSA Schedule
Lowest Price, Technically Acceptable**

The District of Arizona is seeking offerors to submit a proposal to provide a finalized design, delivery, and installation of furniture and designated fixtures for the Tucson Clerk’s Office operations section. A concept design of the space is provided as Attachment A; offerors are responsible for verifying the existing building dimensions and feasibility of the concept layout. Additionally, the concept design with the accompanying primary furniture and furnishing requirements listed below are provided as Attachment A.

The finalized design for the Clerk’s Office operations section MUST include the following primary components:

| Furniture Item Number | Quantity | Brief Description |
|------------------------------|-----------------|---|
| 1 | 1 | 24" x 48" table at 29 1/2" high (to match the existing height of the built-in surface) with laminate surface and edge finish, metallic 4-leg base finish, and a CPU holder mounted at bottom of surface. |
| 2 | 1 | 24" x 24" table with laminate surface and edge finish, metallic 4-leg base finish. This table will be below the table specified in keynote #1 and will support two 4 1/2" tall (stacked) cash drawers - there needs to be 10" clear between the bottom of the table above and the top of the table below. |
| 3 | 2 | 24" x 60" electric height-adjustable work surfaces with mounted privacy screen and modesty panel that move in conjunction with the work surface, laminate surface and edge finish, metallic base finish, and a CPU holder and cable management tray mounted at bottom of work surface. |
| 4 | 1 | 18" x 48" surface with shelving base that can be accessed from both sides (shared shelving between the two workstations). Surface height should be 38 1/2" tall or slightly shorter. |
| 5 | 4 | 42" wide three drawer lateral files with laminate work surface tops. |
| 6 | 1 | 24" x 60" electric height-adjustable work surfaces with laminate surface and edge finish, metallic base finish, and a CPU holder and cable management tray mounted at bottom of work surface. |
| 7 | 1 | 18" to 24" x 78" desk return. The return unit should include personal storage for a jacket and storage for files (with pencil drawer insert for a top drawer). Return unit must have a wire management feature. Cost ceilings will dictate the options for this unit of furniture - maximum shelving and drawer space is desirable. The storage above will be lockable bins. Include a tack board and task light. |
| 8 | 1 | 24" x 48" table with four metallic legs, four carpet casters, and laminate surface with rounded corners. Two casters need to be lockable. |
| 9 | 1 | 36" wide three drawer lateral file with laminate work surface top. |
| 10 | 4 | 24" x 60" table with laminate surface and edge finish, 4 leg base with metallic finish, and a CPU holder and cable management tray mounted at bottom of surface. |

| Furniture Item Number | Quantity | Brief Description |
|------------------------------|-----------------|---|
| 11 | 1 | guest chair with upholstered seat, four leg metallic base with carpet glides, and no arms. Should match the look of the stools specified in keynote #13. |
| 12 | 1 | 48" x 96" continuous counter-height (approx. 41" tall) surface with (4) 30" wide three drawer lateral files below and attached to the surface. |
| 13 | 3 | Height-adjustable stools with metallic 5 star base, hard floor casters, and no arms. Should match the look of the guest chair specified in keynote #11. |
| 14 | 1 | 24" x 60" table with laminate surface and edge finish, 4 leg base with metallic finish, and a CPU holder and cable management tray mounted at bottom of surface. |
| 15 | 2 | Upholstered lounge seats with arms. |
| 16 | 1 | Side table, approximately 18"x24". |
| 17 | 12 | Locker-type storage units (not to exceed 48" in height) with individual locks to match the locks at the individual workstations. The preference is for the lockers to be short enough that a usable work surface can extend across the top. These lockers will not be necessary and should not be included in the proposal if adequate coat storage/personal storage can be incorporated into the individual workstations within the cost ceilings. |
| 18 | 1 | 24" x 96" continuous counter-height (approx. 41" tall) surface with (2) 30" wide three shelf storage cabinets and (1) 36" wide three shelf storage cabinet attached at the bottom of the surface. |
| 19 | 12 | 18" to 24" x 78" desk returns. The return units should include personal storage for a jacket and storage for files (with pencil drawer insert for a top drawer). Return unit must have a wire management feature. Cost ceilings will dictate the options for this unit of furniture but maximum shelving and drawer space is desirable. If cost ceilings permit, the storage above can be open shelving and/or a lockable bin. |
| 20 | 12 | 24" x 60" electric height-adjustable work surfaces with mounted privacy screen and modesty panel that move in conjunction with the work surface, laminate surface and edge finish, metallic base finish, and a CPU holder and cable management tray mounted at bottom of work surface. |
| 21 | 2 | Ottomans each sized to seat 1-2 people. |
| 22 | 1 | 24" x 60" table with four metallic legs, four carpet casters, and laminate surface with rounded corners. Two casters need to be lockable. A CPU holder and cable management tray must be mounted to bottom of work surface |
| 23 | 1 | Ceiling height (9'-8 1/2") demountable wall, lower panels (from floor to approx. 42"-48") shall be solid (opaque), middle panels (from 42"-48" to approx. 78") shall be clear glass, and top panels (from approx. 78" to the ceiling) shall be solid (opaque). This wall DOES need power and data. See drawing for approximate dimensions. This wall is a floor to ceiling demountable wall product. The height adjustable desks need to be below the window panels when they are fully raised. "Solid (opaque)" indicates a wall tile that is a solid color or non-translucent material (not glass); steel or painted tiles are okay – assume middle-grade finishes for pricing. |
| 24 | 1 | Ceiling height (9'-8 1/2") demountable wall, lower panels (from floor to approx. 42"-48") shall be solid (opaque), middle panels (from 42"-48" to approx. 84") shall be solid (opaque), and top panels (from approx. 84" to the ceiling) shall be solid (opaque). This wall DOES need power and data. See drawing for approximate dimensions. This wall is a floor to ceiling demountable wall product. "Solid (opaque)" indicates a wall tile that is a solid color or non-translucent material (not glass); steel or painted tiles are okay – assume middle-grade finishes for pricing. |

| Furniture Item Number | Quantity | Brief Description |
|-----------------------|----------|--|
| 25 | 1 | Ceiling height (9'-8 1/2") demountable wall, lower panels (from floor to approx. 42"-48") shall be solid (opaque), middle panels (from 42"-48" to approx. 84") shall be solid (opaque), and top panels (from approx. 84" to the ceiling) shall be solid (opaque). This wall DOES NOT need power and data. See drawing for approximate dimensions. This wall is a floor to ceiling demountable wall product. "Solid (opaque)" indicates a wall tile that is a solid color or non-translucent material (not glass); steel or painted tiles are okay – assume middle-grade finishes for pricing. |
| 26 | 1 | Door opening with sliding frosted glass door. Door should have a metal frame (approx. 4"). Assume middle-grade frame finish. This door will have a pull handle and a cylinder lock with a key on one side and a thumb turn on the other. Refer to drawing for approximate door location. |
| 27 | 1 | Ceiling height (9'-8 1/2") demountable wall, lower panels (from floor to approx. 42"-48") shall be solid (opaque), middle panels (from 42"-48" to approx. 78") shall be frosted glass, and top panels (from approx. 78" to the ceiling) shall be solid (opaque). These walls DOES NOT need power and data. See drawing for approximate dimensions. This walls are a floor to ceiling demountable wall product. "Solid (opaque)" indicates a wall tile that is a solid color or non-translucent material (not glass); steel or painted tiles are okay – assume middle-grade finishes for pricing. |
| 28 | 2 | Partial height demountable walls, lower panels (from floor to approx. 48") shall be solid (opaque), middle panels (from approx. 48" to approx. 72") shall be frosted glass, and top panels (from approx. 72" to approx. 84") shall be solid (opaque). These walls DO NEED power and data. See drawing for approximate dimensions. "Solid (opaque)" indicates a wall tile that is a solid color or non-translucent material (not glass); steel or painted tiles are okay – assume middle-grade finishes for pricing. Partial height means that the demountable wall does not touch the ceiling. |
| 29 | 2 | Partial height demountable walls, panels (from floor to approx. 48") shall be solid (opaque). These walls DO NEED power and data. See drawing for approximate dimensions. "Solid (opaque)" indicates a wall tile that is a solid color or non-translucent material (not glass); steel or painted tiles are okay – assume middle-grade finishes for pricing. Partial height means that the demountable wall does not touch the ceiling. |

In addition to the items specified above, if there are any additional parts or pieces that are required to complete the design, specifically connector pieces, bases, electrical whips, data pathways, junction boxes, or any other extra components, these must all be included in the submitted proposal and price quotes provided. Any and all required connectors and hardware must be included to complete work stations as shown in pictorials in Attachment A. **The submitted proposal must provide a comparable work space as outlined in Attachment A.** {Please note that the court will provide dual monitor arms for installation on each adjustable height work surface.}

All laminate, metal, and fabric furniture finishes should be mid-grade finishes. For example, if there are seven levels of finishes, the quote should be for level four. Final laminate, metal, and fabric finishes shall be specified after award of project.

Additionally, cost ceilings exist for some judiciary furniture and furnishings. The following cost ceilings cannot be exceeded:

| | |
|--|----------|
| Staff systems furniture work station including design (excluding tax, delivery, and installation) | \$ 4,000 |
| Supervisory systems furniture work station including design (excluding tax, delivery, and installation) | \$ 5,900 |
| Staff side chairs | \$ 500 |
| Supervisory side chairs | \$ 550 |
| Table | \$ 1,300 |
| Lateral File/Storage Cabinet (Three-High) | \$ 500 |
| Lateral File/Storage Cabinet (Two High) | \$ 450 |

The conceptual design provided in Attachment A includes twelve complete systems work stations for staff and one supervisory work station.

Installation for most of this project is possible during regular business hours. However, a portion of the project will require installation over a weekend (work can begin on a Friday after 5:00 p.m. and must be completed by 8:00 a.m. the following Monday). Delivery and installation must occur in at least two phases. As a result, there will be a minimum of two separate delivery and installations and the submitted proposal should include this requirement. Phase one must include the three work stations and all items for the front customer service counter. This is the portion that will need to be completed over a weekend as the public customer service counter must remain open weekdays from 8 a.m. – 5 p.m. Please see Attachment B that shows the items required for weekend installation as phase one. Phase two of the project will include all remaining work stations and other furnishings.

The installation will also include dual monitor arms to be provided by the court (one dual monitor arm for each height adjustable surface).

There are dock restrictions at the Evo A. DeConcini U.S. Courthouse. Deliveries are only allowed from 8:00 – 11:00 a.m. or 2:00 p.m. – 5:00 p.m. daily. Deliveries must be coordinated with the contracting officer.

Please include a detailed installation schedule in the proposal.

An AutoCAD file of the office space is available upon request as Attachment B.

If you would like to make an on-site visit, please also contact the Contracting Officer Shanon Francois to coordinate a date and time for any on-site visit.

UNITED STATES DISTRICT COURT
DISTRICT OF ARIZONA
FSS/GSA SCHEDULE PROCUREMENT
Provisions and Clauses

Clause B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>.

Clause B-3, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

| Clause Number | Clause Title | Date |
|---------------|--|----------|
| 1-10 | Gratuities or Gifts | JAN 2010 |
| 1-15 | Disclosure of Contractor Information to the Public | AUG 2004 |
| 2-35 | F.o.b. Destination, Within Judiciary's Premises | JAN 2003 |
| 2-45 | Packaging and Marking | AUG 2004 |
| 2-60 | Stop-Work Order | JAN 2010 |
| 3-3 | Provisions, Clauses, Terms and Conditions | JUN 2014 |
| 3-115 | Facsimile Offers | JAN 2003 |
| 6-20 | Insurance – Work On or Within a Judiciary Facility | APR 2011 |
| 7-1 | Contract Administration | JAN 2003 |
| 7-5 | Contracting Officer's Representative | APR 2013 |
| 7-10 | Contractor Representative | JAN 2003 |
| 7-15 | Observance of Regulations/Standards of Conduct | JAN 2003 |
| 7-20 | Security Requirements | APR 2013 |
| 7-25 | Indemnification | AUG 2004 |
| 7-30 | Public Use of the Name of the Federal Judiciary | JUN 2014 |
| 7-35 | Disclosure or Use of Information | APR 2013 |
| 7-40 | Judiciary- Contractor Relationships | JAN 2003 |
| 7-60 | Judiciary-Furnished Property or Services | JAN 2003 |

| Clause Number | Clause Title | Date |
|---------------|--|----------|
| 7-65 | Protection of Judiciary Buildings, Equipment, and Vegetation | APR 2013 |
| 7-70 | Judiciary Property Furnished "As Is" | APR 2013 |
| 7-130 | Interest (Prompt Payment) | JAN 2003 |
| 7-200 | Judiciary Delay of Work | JAN 2003 |
| 7-210 | Payment for Emergency Closures | APR 2013 |
| 7-235 | Disputes | JAN 2003 |

Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

1. (a) Definitions.

"Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of [31 U.S.C. §§ 7701\(c\)](#) and [3325\(d\)](#), reporting requirements of [26 U.S.C. §§ 6041, 6041A](#), and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government ([31 U.S.C. § 7701\(c\)\(3\)](#)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN): _____

TIN has been applied for.

TIN is not required, because:

Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

Offeror is an agency or instrumentality of a foreign government;

Offeror is an agency or instrumentality of the federal government.

(e) Type of Organization:

sole proprietorship;

partnership;

corporate entity (not tax-exempt);

corporate entity (tax-exempt);

- government entity (federal, state or local);
- foreign government;
- international organization per [26 CFR 1.6049-4](#);
- other

(f) Contractor representations.

The offeror represents as part of its offer that it is [___], is not [___] 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

- Women Owned Business
- Minority Owned Business (if selected then one sub-type is required)
 - Black American Owned
 - Hispanic American Owned
 - Native American Owned (American Indians, Eskimos, Aleuts, or Native Hawaiians)
 - Asian-Pacific American Owned (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
 - Subcontinent Asian (Asian-Indian) American Owned (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
 - Individual/concern, other than one of the preceding.

Vendor's Name

Vendor's Phone Number / Fax Number / E-Mail

Vendor's Street & Mailing Address

Vendor's City, State, and Zip Code

Signature of Person Authorized to Sign Quote

Date

Printed or Typed Name of Signator

Discount Terms?

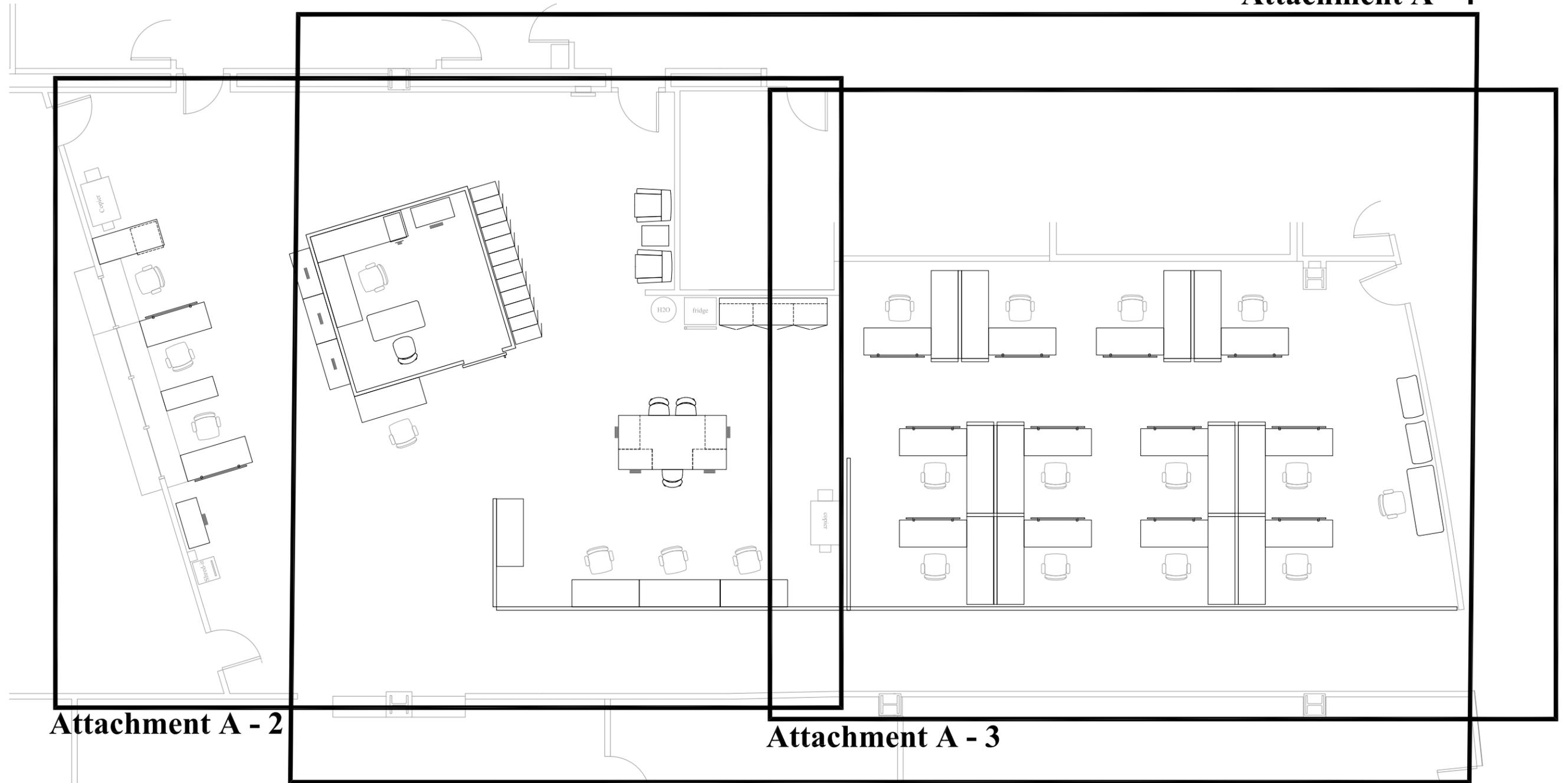
Tax Identification Number

GENERAL NOTES:

- 1) Proposed furniture and demountable walls are shown as black, existing structure and existing furniture items are shown as gray.
- 2) All laminate, metal, and fabric furniture finishes shall be specified after project has been awarded. Middle grade finishes shall be assumed for pricing unless otherwise specified.

- 3) Furniture vendor to field verify existing dimensions to ensure that all proposed furniture and demountable walls can be accommodated by the existing facility without modifications to the building.
- 4) Proposed furniture shall support an open office concept and all lockers, files, and storage units shall be lockable. All workstations will require electrical and data outlets, proposed furniture must accommodate this requirement.

Attachment A - 4



Attachment A - 1



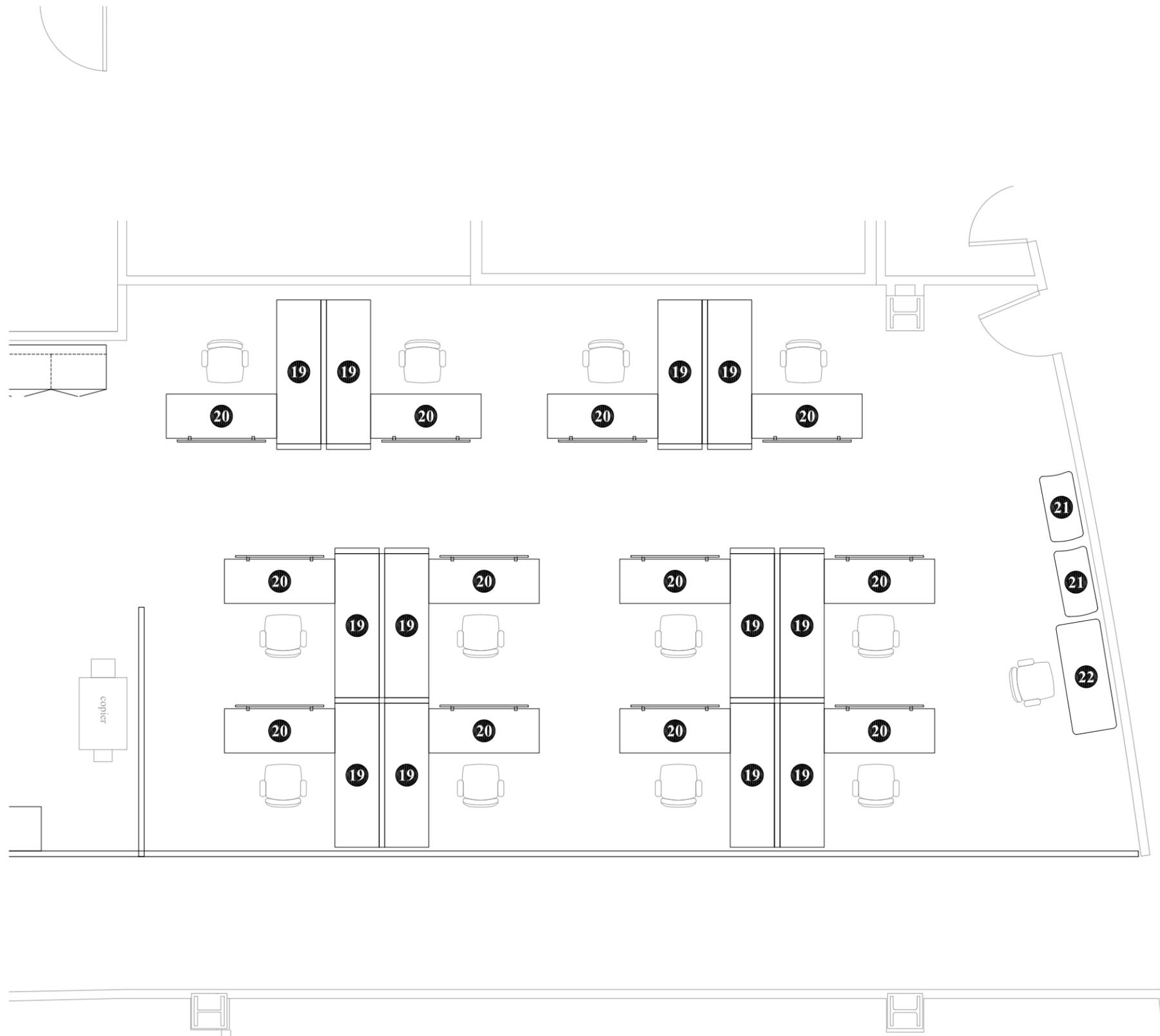


FURNITURE KEYNOTES:

- 1 (1) 24" x 48" table at 29 1/2" high (to match the existing height of the built-in surface) with laminate surface and edge finish, metallic 4-leg base finish, and a CPU holder mounted at bottom of surface.
- 2 (1) 24" x 24" table with laminate surface and edge finish, metallic 4-leg base finish. This table will be below the table specified in keynote #1 and will support two 4 1/2" tall (stacked) cash drawers - there needs to be 10" clear between the bottom of the table above and the top of the table below.
- 3 (2) 24" x 60" electric height-adjustable work surfaces with mounted privacy screen and modesty panel that move in conjunction with the work surface, laminate surface and edge finish, metallic base finish, and a CPU holder and cable management tray mounted at bottom of work surface.
- 4 (1) 18" x 48" surface with shelving base that can be accessed from both sides (shared shelving between the two workstations). Surface height should be 38 1/2" tall or slightly shorter.
- 5 (4) 42" wide three drawer lateral files with laminate work surface tops.
- 6 (1) 24" x 60" electric height-adjustable work surfaces with laminate surface and edge finish, metallic base finish, and a CPU holder and cable management tray mounted at bottom of work surface.
- 7 (1) 18" to 24" x 78" desk return. The return unit should include personal storage for a jacket and storage for files (with pencil drawer insert for a top drawer). Return unit must have a wire management feature. Cost ceilings will dictate the options for this unit of furniture - maximum shelving and drawer space is desirable. The storage above will be lockable bins. Include a tack board and task light.
- 8 (1) 24" x 48" table with four metallic legs, four carpet casters, and laminate surface with rounded corners. Two casters need to be lockable.
- 9 (1) 36" wide three drawer lateral file with laminate work surface top.
- 10 (4) 24" x 60" table with laminate surface and edge finish, 4 leg base with metallic finish, and a CPU holder and cable management tray mounted at bottom of surface.
- 11 (1) guest chair with upholstered seat, four leg metallic base with carpet glides, and no arms. Should match the look of the stools specified in keynote #13.
- 12 (1) 48" x 96" continuous counter-height (approx. 41" tall) surface with (4) 30" wide three drawer lateral files below and attached to the surface.
- 13 (3) Height-adjustable stools with metallic 5 star base, hard floor casters, and no arms. Should match the look of the guest chair specified in keynote #11.
- 14 (1) 24" x 60" table with laminate surface and edge finish, 4 leg base with metallic finish, and a CPU holder and cable management tray mounted at bottom of surface.
- 15 (2) Upholstered lounge seats with arms.
- 16 (1) side table, approximately 18"x24".
- 17 (12) Locker-type storage units (not to exceed 48" in height) with individual locks to match the locks at the individual workstations. The preference is for the lockers to be short enough that a usable work surface can extend across the top. These lockers will not be necessary and should not be included in the proposal if adequate coat storage/personal storage can be incorporated into the individual workstations within the cost ceilings.
- 18 (1) 24" x 96" continuous counter-height (approx. 41" tall) surface with (2) 30" wide three shelf storage cabinets and (1) 36" wide three shelf storage cabinet attached at the bottom of the surface.

Attachment A - 2





GENERAL NOTES:

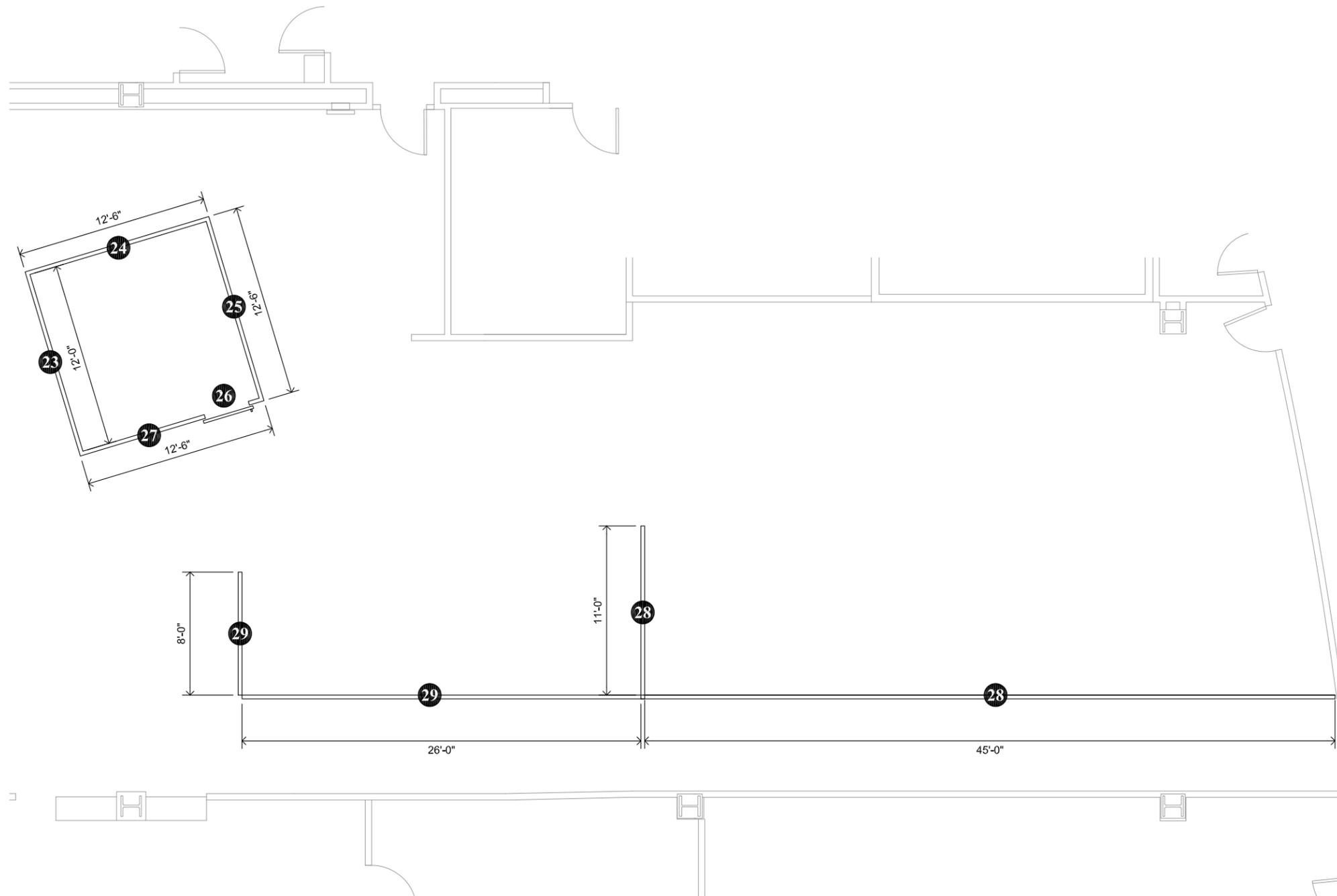
- 1) Proposed furniture and demountable walls are shown as black, existing structure and existing furniture items are shown as gray.
- 2) All laminate, metal, and fabric furniture finishes shall be specified after project has been awarded. Middle grade finishes shall be assumed for pricing unless otherwise specified.
- 3) Furniture vendor to field verify existing dimensions to ensure that all proposed furniture and demountable walls can be accommodated by the existing facility without modifications to the building.
- 4) Proposed furniture shall support an open office concept and all lockers, files, and storage units shall be lockable. All workstations will require electrical and data outlets, proposed furniture must accommodate this requirement.

FURNITURE KEYNOTES:

- 19 (12) 18" to 24" x 78" desk returns. The return units should include personal storage for a jacket and storage for files (with pencil drawer insert for a top drawer). Return unit must have a wire management feature. Cost ceilings will dictate the options for this unit of furniture but maximum shelving and drawer space is desirable. If cost ceilings permit, the storage above can be open shelving and/or a lockable bin.
- 20 (12) 24" x 60" electric height-adjustable work surfaces with mounted privacy screen and modesty panel that move in conjunction with the work surface, laminate surface and edge finish, metallic base finish, and a CPU holder and cable management tray mounted at bottom of work surface.
- 21 (2) Ottomans each sized to seat 1-2 people.
- 22 (1) 24" x 60" table with four metallic legs, four carpet casters, and laminate surface with rounded corners. Two casters need to be lockable. A CPU holder and cable management tray must be mounted to bottom of work surface.

Attachment A - 3





FURNITURE KEYNOTES:

- 23** (1) Ceiling height (9'-8 1/2") demountable wall, lower panels (from floor to approx. 42"-48") shall be solid (opaque), middle panels (from 42"-48" to approx. 78") shall be clear glass, and top panels (from approx. 78" to the ceiling) shall be solid (opaque). This wall DOES need power and data. See drawing for approximate dimensions. This wall is a floor to ceiling demountable wall product. The height adjustable desks need to be below the window panels when they are fully raised. "Solid (opaque)" indicates a wall tile that is a solid color or non-translucent material (not glass); steel or painted tiles are okay – assume middle-grade finishes for pricing.
- 24** (1) Ceiling height (9'-8 1/2") demountable wall, lower panels (from floor to approx. 42"-48") shall be solid (opaque), middle panels (from 42"-48" to approx. 84") shall be solid (opaque), and top panels (from approx. 84" to the ceiling) shall be solid (opaque). This wall DOES need power and data. See drawing for approximate dimensions. This wall is a floor to ceiling demountable wall product. "Solid (opaque)" indicates a wall tile that is a solid color or non-translucent material (not glass); steel or painted tiles are okay – assume middle-grade finishes for pricing.
- 25** (1) Ceiling height (9'-8 1/2") demountable wall, lower panels (from floor to approx. 42"-48") shall be solid (opaque), middle panels (from 42"-48" to approx. 84") shall be solid (opaque), and top panels (from approx. 84" to the ceiling) shall be solid (opaque). This wall DOES NOT need power and data. See drawing for approximate dimensions. This wall is a floor to ceiling demountable wall product. "Solid (opaque)" indicates a wall tile that is a solid color or non-translucent material (not glass); steel or painted tiles are okay – assume middle-grade finishes for pricing.
- 26** (1) Door opening with sliding frosted glass door. Door should have a metal frame (approx. 4"). Assume middle-grade frame finish. This door will have a pull handle and a cylinder lock with a key on one side and a thumb turn on the other. Refer to drawing for approximate door location.
- 27** (1) Ceiling height (9'-8 1/2") demountable wall, lower panels (from floor to approx. 42"-48") shall be solid (opaque), middle panels (from 42"-48" to approx. 78") shall be frosted glass, and top panels (from approx. 78" to the ceiling) shall be solid (opaque). These wall DOES NOT need power and data. See drawing for approximate dimensions. These walls are a floor to ceiling demountable wall product. "Solid (opaque)" indicates a wall tile that is a solid color or non-translucent material (not glass); steel or painted tiles are okay – assume middle-grade finishes for pricing.
- 28** (2) Partial height demountable walls, lower panels (from floor to approx. 48") shall be solid (opaque), middle panels (from approx. 48" to approx. 72") shall be frosted glass, and top panels (from approx. 72" to approx. 84") shall be solid (opaque). These walls DO NEED power and data. See drawing for approximate dimensions. "Solid (opaque)" indicates a wall tile that is a solid color or non-translucent material (not glass); steel or painted tiles are okay – assume middle-grade finishes for pricing. Partial height means that the demountable wall does not touch the ceiling.
- 29** (2) Partial height demountable walls, panels (from floor to approx. 48") shall be solid (opaque). These walls DO NEED power and data. See drawing for approximate dimensions. "Solid (opaque)" indicates a wall tile that is a solid color or non-translucent material (not glass); steel or painted tiles are okay – assume middle-grade finishes for pricing. Partial height means that the demountable wall does not touch the ceiling.

Attachment A - 4

