

The Clerk's Office maintains a docket sheet for each civil and criminal case filed with the court. The docket sheet is a chronological listing of all documents filed in the case. Each document entered on the docket sheet is called a docket entry. Docket entries usually contain the date the pleading was filed, the title of the pleading, and the name of the party filing the pleading. In the instance of a court order, the docket entry will contain the initials of the judicial officer that prepared the order as well as a brief synopsis of the order.

Docket entries are meant to be very succinct summaries of information regarding the pleading that has been filed. Word abbreviations are often used in the docket entry to save time and space on the docket sheet. In order to ensure that members of the bench, bar, and general public are able to interpret these abbreviations, a standardized list of docketing abbreviations was adopted by the Clerk's Office in September of 1998. These uniform abbreviations are used by all docket clerks when typing entries on the docket sheet.

Below is the list of Standard Docket Text Abbreviations adopted by this court, as well as a list of abbreviation codes for U.S. Government Agencies. If you have any further questions regarding this issue, please contact our Customer Services counter at (602) 322-7200 or (520) 205-4200.

STANDARD DOCKET TEXT ABBREVIATIONS

accord.....	accordance	cmp	complaint
acct	account	conds	conditions
addtl	additional	conf	conference
adj.....	adjudged	conf inf.....	confidential informant
afdt	affidavit	cons.....	consent
angst.....	against	cont	continue
amd.....	amend	cst.....	costs/cost
amt	amount	cnsl.....	counsel
and.....	&	ct	count
ans	answer	cntreclm	counterclaim
aplnt	appellant	cntclmnt	counterclaimant
aplc or apl.....	application	crt.....	court
apt.....	appointment	cr.....	criminal
approp	appropriate	ddl	deadline
ADOC ...	Arizona Department of Corrections	dbtr.....	debtor
Asst AG.....	Assistant Attorney General	decl	declaration
atty	attorney	dft.....	defendant
AG.....	Attorney General	dflt.....	default
bfr.....	before	dept	department
bnd	bond	depo	deposition
BOP.....	Bureau of Prisons	disclm	disclaimer
certify	certify, certification, certified	disc.....	discovery
chg.....	change	discl.....	disclosure
clm	claim	dism	dismiss
clmnt	claimant	dismssl	dismissal
clk.....	clerk	dist	district
Clk Crt.....	Clerk of Court	dkt	docket
cv.....	civil	doc	document
co.....	company	docs.....	documents

ea each
 enlrgmnt enlargement
 exh exhibit
 ext extend, extension
 ext time extend time
 fwd forward
 gov government
 GJ Grand Jury
 h/c habeas corpus
 hrg hearing
 ID identification
 inc incorporated
 indict indictment
 indiv individual
 info information
 inj injunction
 ins insurance
 int interest
 interrog interrogatory
 interrogs interrogatories
 intrvnr intervenor
 jgm judgment
 juris jurisdiction
 ltr letter
 lv leave
 ldg lodge/lodged
 mgmt management
 MW Material Witness
 memo memorandum
 misc miscellaneous
 mo month
 mos months
 mtn motion
 mtns motions
 ntc notice
 NLT not later than
 obj objection
 oppositn opposition
 ord order, ordered
 o/r own recognizance
 pd inf paid informant
 pty party
 pnd mtn pending motion
 p/a per annum
 perm inj permanent injunction
 pet petition, petitioner

pla plaintiff
 prej prejudice
 prelim preliminary
 pts pretrial services
 pts pretrial statement
 prob probation
 PO Probation Office or Officer
 prot ord protective order
 purs pursuant
 rcpt receipt
 rcvd received
 rcvr receiver
 rcrd record
 re regarding
 rply reply
 rpt report
 req request
 resp respond, response, respondent
 svc service
 svcpkt service packet
 s/a special assessment
 stmt statement
 statrpt status report
 stip stipulation
 subj subject
 suppl supplement, supplemental
 sum jgm summary judgment
 sup rel supervised release
 suppl supplemental
 telecom telephone conversation
 term terminate
 3rd pty dft third party defendant
 3rd pty pla third party plaintiff
 tran transfer
 USAtty united states attorney
 USA United States of America
 USM United States Marshal
 wvr waiver
 w/ with
 w/o without
 w/o prej without prejudice
 w/ prej with prejudice
 yr year

U.S. GOVERNMENT AGENCIES
Abbreviation Codes

Agriculture, Department of.....	AGRI
Agriculture Employment Relations Board.....	AERB
Alcohol, Tobacco and Firearms, Bureau of.....	ATF
Benefits Review Board.....	BRB
Census, Bureau of the.....	CENSUS
Civil Aeronautics Board.....	CAB
Civil Service Commission.....	(see Personnel Management, Office of)
Citizenship and Immigration Services, Bureau of.....	BCIS
Commerce, Department of.....	COMM
Commodity Futures Trading Commission.....	CFTC
Consumer Products Safety Commission.....	CPSC
Copyright Royalty Tribunal.....	CRT
Defense, Department of.....	DOD
Drug Enforcement Administration.....	DEA
Education, Department of.....	EDUC
Energy, Department of.....	DOE
Environmental Protection Agency.....	EPA
Equal Employment Opportunity Commission.....	EEOC
Farmers Home Administration.....	FHA
Federal Aviation Administration.....	FAA
Federal Bureau of Investigation.....	FBI
Federal Bureau of Prisons.....	BOP
Federal Coal Mine Safety Board.....	FCMS
Federal Communications Commission.....	FCC
Federal Correctional Institute.....	FCI
Federal Deposit Insurance Corporation.....	FDIC
Federal Detention Center.....	FDC
Federal Emergency Management Agency.....	FEMA
Federal Energy Regulatory Commission.....	FERC
Federal Highway Administration.....	HWY
Federal Labor Relations Authority.....	FLRA
Federal Maritime Board.....	FMBD
Federal Maritime Commission.....	FMC
Federal Mine Safety and Health Administration.....	MSHA
Federal Mine Safety and Health Review Commission.....	MSHR
Federal Prison Camp.....	FPC
Federal Public Defenders Office.....	FPD
Federal Reserve System.....	FRS
Federal Trade Commission.....	FTC
Field Solicitor, Office of the.....	FSOL
Fish and Wildlife Service.....	FWS
Food and Drug Administration.....	FDA
Food and Consumer Service.....	FCS
Food and Nutrition Service.....	(see above)

General Services Administration	GSA
Health and Human Services, Department of.....	HHS
Health, Education and Welfare, Department of.....	HEW
Homeland Security, Department of	DHS
Housing and Urban Development, Department of	HUD
Immigration and Customs Enforcement, Bureau of	ICE
Immigration and Naturalization Service.....	INS
Immigration Review Board of Immigration Appeals	IRBIA
Indian Affairs, Bureau of	BIA
Indian Health Services	IHS
Interior, Department of	DOI
Internal Revenue Service	IRS
Interstate Commerce Commission	ICC
Justice, Department of	DOJ
Labor, Department of.....	LABR
Land Management, Bureau of.....	BLM
Management and Budget, Office of.....	OMB
Merit Systems Protection Board	MSPB
National Aeronautics and Space Administration.....	NASA
National Labor Relations Board	NLRB
National Postmasters, League of.....	NLPM
National Park Service	NPS
National Transportation and Safety Board	NTSB
Nuclear Regulatory Commission.....	NRC
Occupational Safety and Health Administration	OSHA
Occupational Safety and Health Review Commission	OSHC
Patent Office	PATO
Personnel Management, Office of	OPM
Phoenix Indian Medical Center	PIMC
Postal Rate Commission	PRC
Prevention Pesticides and Toxic Substances, Office of.....	PPTS
Professional Air Traffic Controllers Organization	PATCO
Railroad Retirement Board	RRRB
Reclamation, Bureau of	BUREC
Resolution Trust Corporation	RTC
Securities and Exchange Commission	SEC
Small Business Administration.....	SBA
Social Security Administration	SSA
Solicitor, Office of the	SOL
State, Department of	DOC
Surface Mining Reclamation and Enforcement, Office of	OSM
Transportation, Department of.....	TRAN
Treasury, Department of	TREA
United States Air Force.....	USAF
United States Army.....	ARMY
United States Army and Air Force Exchange Service.....	AAFES

United States Army Corps of Engineers	USACE
United States Attorney	USATTY
United States Attorney General	USAG
United States Attorneys Office	USAO
United States Bankruptcy Court	USBC
United States Border Patrol	PATROL
United States Coast Guard	USCG
United States Congress	CONGRESS
United States Court of Appeals.....	USCA
United States Customs Service	USCS
United States District Court	USDC
United States Forest Service	USFS
United States House of Representatives	HOUSE
United States Joint Chiefs of Staff.....	USJCS
United States Marine Corps	USMC
United States Marshals Service	USM
United States Navy	NAVY
United States of America	USA
United States Parole Commission.....	USPC
United States Penitentiary	USP
United States Postal Service	USPS
United States Probation and Parole.....	USPP
United States Secret Service	SS
United States Senate	SEN
United States Supreme Court.....	USSC
United States Trustee	TRUST
Veterans Affairs, Department of.....	VA
Workers Compensation Program, Office of	OWCP