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MARCH 25, 2014

CLERK US DISTRICT COURT
DISTRICT OF ARIZONA

BY s/M. Hudson DEPUTY

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IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF ARIZONA

In the matter of:

ELECTRONIC SUBMISSION OF
PRISONER DOCUMENTS
PILOT PROJECT

GENERAL ORDER 14-08

SUPERSEDES GENERAL ORDER 13-19

The Court and the Arizona Department of Corrections (ADC) have agreed to extend the following pilot project designed to reduce the cost of processing prisoner filings.

1. The Court will provide five digital senders for use in the five units of the ADC Eyman Complex: Cook, Meadows, Rynning, Browning, and SMU I. The Court will retain ownership of the digital senders.
2. Eyman Complex staff will scan to PDF and, after quality review, email to the Court all documents presented by prisoners for filing with the Court. The original documents will be returned to the prisoner. All documents submitted for filing by prisoners in the Eyman Complex must be emailed to the Court in a PDF format.
3. The Court will receive and file the prisoners' documents electronically. After traditional service of the prisoner's complaint or petition and appearance by an opposing party, transmission of the Notice of Electronic Filing (NEF) to opposing parties who are Electronic Case Filing Registered

1 Users constitutes service of the hyperlinked document for purposes of Rule
2 5(b)(3) of the Federal Rules of Civil Procedure. The Clerk of Court will
3 mail a copy of the prisoner's electronically filed document to Non-
4 registered Users.

- 5 4. The Eyman Complex Units will each establish an email address for receipt
6 of NEFs of documents filed electronically. Staff in these Units will print
7 the NEFs and the hyperlinked orders and other documents filed by the
8 Court. Receipt of copies of the NEFs and hyperlinked documents by the
9 prisoner constitutes service of the document on the prisoner. If the prisoner
10 refuses delivery or is no longer at the designated Unit, Unit staff will
11 indicate the reason for non-delivery on the NEF and email it to the Court.
- 12 5. Opposing parties must serve filings on Eyman prisoners by means other
13 than electronic filing as provided in Rule 5.5(h) of the Local Rules of Civil
14 Procedure and Rule 5 of the Federal Rules of Civil Procedure. Eyman staff
15 will not provide to prisoners NEFs or the hyperlinked documents filed by
16 opposing parties.
- 17 6. The Court or ADC may terminate the pilot project at any time. Before July
18 15, 2014, the Court and ADC will evaluate the pilot project and determine
19 whether it should be continued, terminated, modified, or expanded.

20 This General Order supersedes General Order 13-19.

21 DATED *nunc pro tunc* January 16, 2014.

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Raner C. Collins
Chief United States District Judge