COURTROOM PROTOCOL

Douglas L. Rayes
United States District Judge

STAND AT PODIUM when addressing court, jury or witnesses

STAND when making objections

ASK Court for permission to approach the witness

ASK that the Clerk be permitted to **HAND** an exhibit to a witness

ADDRESS all remarks to Court, not opposing counsel

TURN OFF beepers, cell phones, Blackberries, etc.

SEEK PERMISSION (and help if needed) to use courtroom audio visual equipment

NO food of any kind, gum chewing, or liquids (other than water from cups, not bottles).

(Ensure that your staff, clients and witnesses abide by these requirements)