

The Clerk's Office maintains a docket sheet for each civil and criminal case filed with the court. The docket sheet is a chronological listing of all documents filed in the case. Each document entered on the docket sheet is called a docket entry. Docket entries usually contain the date the pleading was filed, the title of the pleading, and the name of the party filing the pleading. In the instance of a court order, the docket entry will contain the initials of the judicial officer that prepared the order as well as a brief synopsis of the order.

Docket entries are meant to be very succinct summaries of information regarding the pleading that has been filed. Word abbreviations are often used in the docket entry to save time and space on the docket sheet. In order to ensure that members of the bench, bar, and general public are able to interpret these abbreviations, a standardized list of docketing abbreviations was adopted by the Clerk's Office in September of 1998. These uniform abbreviations are used by all docket clerks when typing entries on the docket sheet.

Below is the list of Standard Docket Text Abbreviations adopted by this court, as well as a list of abbreviation codes for U.S. Government Agencies. If you have any further questions regarding this issue, please contact our Customer Services counter at (602) 322-7200.

### STANDARD DOCKET TEXT ABBREVIATIONS

accord	accordance	bnd	bond	cntclmnt	counter-claimant
acct	account	BOP	Bureau of Prisons	crt	court
addtl	additional			cr	criminal
adj	adjudged	certif	certify	ddl	deadline
afdt	affidavit		certification	dbtr	debtor
agnt	against		certified	decl	declaration
amd	amend	chg	change	dft	defendant
amt	amount	clm	claim	dflt	default
and	&	clmnt	claimant	dept	department
ans	answer	clk	clerk	depo	deposition
apInt	appellant	Clk Crt	Clerk of Court	disclm	disclaimer
apple or appl	application	cv	civil	disc	discovery
appt	appointment	co	company	discl	disclosure
approp	appropriate	cmp	complaint	dism	dismiss
ADOC	Arizona Department of Corrections	conds	conditions	dismssl	dismissal
		conf	conference	dist	district
		conf inf	confidential informant	dkt	docket
Asst AG	Assistant Attorney General	cons	consent	doc	document
		cont	continue	docs	documents
atty	attorney	est	costs/cost	ea	each
AG	Attorney General	cnsl	counsel	enlrgmnt	enlargement
		ct	count	exh	exhibit
bfr	before	entrcm	counterclaim	ext	extend
					extension

ext time	extend time
fwd	forward
gov	government
GJ	Grand Jury
h/c	habeas corpus
hrg	hearing
ID	identification
inc	incorporated
indict	indictment
indiv	individual
info	information
inj	injunction
ins	insurance
int	interest
interrog	interrogatory
interrogs	interrogatories
intrvnr	intervenor
jgm	judgment
juris	jurisdiction
ltr	letter
lv	leave
ldg	lodge/lodged
mgmt	management
MW	Material Witness
memo	memorandum
misc	miscellaneous
mo	month
mos	months
mtn	motion
mnts	motions
ntc	notice
NLT	not later than
obj	objection
oppositn	opposition
ord	order
	ordered

o/r	own recognizance
pd inf	paid informant
pty	party
pnd mtn	pending motion
p/a	per annum
perm inj	permanent injunction
pet	petition
	petitioner
pla	plaintiff
prej	prejudice
prelim	preliminary
PTS	Pretrial Services
pts	pretrial statement
prob	probation
PO	Probation Office or Officer
prot ord	protective order
purs	pursuant
rcpt	receipt
rcvd	received
rcvr	receiver
rcred	record
re	regarding
rply	reply
rpt	report
req	request
resp	respond
	response
	respondent
svc	service
svcpkt	service packet

s/a	special assessment
stmt	statement
statrpt	status report
stip	stipulation
subj	subject
suppl	supplement
	supplemental
sum jgm	summary judgment
sup rel	supervised release
suppl telecon	supplemental telephone conversation
term	terminate
3 <sup>rd</sup> pty dft	third party defendant
3 <sup>rd</sup> pty pla	third party plaintiff
tran	transfer
USAtty	United States Attorney
USA	United States of America
USM	United States Marshal
wvr	waiver
w/	with
w/o	without
w/o prej	without prejudice
w/ prej	with prejudice
yr	year

**U.S. GOVERNMENT AGENCIES**  
**Abbreviation Codes**

Agriculture, Department of	AGRI
Agriculture Employment Relations Board	AERB
Alcohol, Tobacco and Firearms, Bureau of	ATF
Benefits Review Board	BRB
Census, Bureau of the	CENSUS
Civil Aeronautics Board	CAB
Civil Service Commission	(see Personnel Management, Office of)
Citizenship and Immigration Services, Bureau of	BCIS
Commerce, Department of	COMM
Commodity Futures Trading Commission	CFTC
Consumer Products Safety Commission	CPSC
Copyright Royalty Tribunal	CRT
Defense, Department of	DOD
Drug Enforcement Administration	DEA
Education, Department of	EDUC
Energy, Department of	DOE
Environmental Protection Agency	EPA
Equal Employment Opportunity Commission	EEOC
Farmers Home Administration	FHA
Federal Aviation Administration	FAA
Federal Bureau of Investigation	FBI
Federal Bureau of Prisons	BOP
Federal Coal Mine Safety Board	FCMS
Federal Communications Commission	FCC
Federal Correctional Institute	FCI
Federal Deposit Insurance Corporation	FDIC
Federal Detention Center	FDC
Federal Emergency Management Agency	FEMA
Federal Energy Regulatory Commission	FERC
Federal Highway Administration	HWY
Federal Labor Relations Authority	FLRA
Federal Maritime Board	FMBD
Federal Maritime Commission	FMC
Federal Mine Safety and Health Administration	MSHA
Federal Mine Safety and Health Review Commission	MSHR
Federal Prison Camp	FPC
Federal Public Defenders Office	FPD
Federal Reserve System	FRS
Federal Trade Commission	FTC
Field Solicitor, Office of the	FSOL
Fish and Wildlife Service	FWS
Food and Drug Administration	FDA
Food and Consumer Service	FCS
Food and Nutrition Service	(see above)

General Services Administration	GSA
Health and Human Services, Department of	HHS
Health, Education and Welfare, Department of	HEW
Homeland Security, Department of	DHS
Housing and Urban Development, Department of	HUD
Immigration and Customs Enforcement, Bureau of	ICE
Immigration and Naturalization Service	INS
Immigration Review Board of Immigration Appeals	IRBIA
Indian Affairs, Bureau of	BIA
Indian Health Services	IHS
Interior, Department of	DOI
Internal Revenue Service	IRS
Interstate Commerce Commission	ICC
Justice, Department of	DOJ
Labor, Department of	LABR
Land Management, Bureau of	BLM
Management and Budget, Office of	OMB
Merit Systems Protection Board	MSPB
National Aeronautics and Space Administration	NASA
National Labor Relations Board	NLRB
National Postmasters, League of	NLPM
National Park Service	NPS
National Transportation and Safety Board	NTSB
Nuclear Regulatory Commission	NRC
Occupational Safety and Health Administration	OSHA
Occupational Safety and Health Review Commission	OSHC
Patent Office	PATO
Personnel Management, Office of	OPM
Phoenix Indian Medical Center	PIMC
Postal Rate Commission	PRC
Prevention Pesticides and Toxic Substances, Office of	PPTS
Professional Air Traffic Controllers Organization	PATCO
Railroad Retirement Board	RRRB
Reclamation, Bureau of	BUREC
Resolution Trust Corporation	RTC
Securities and Exchange Commission	SEC
Small Business Administration	SBA
Social Security Administration	SSA
Solicitor, Office of the	SOL
State, Department of	DOC
Surface Mining Reclamation and Enforcement, Office of	OSM
Transportation, Department of	TRAN
Treasury, Department of	TREA
United States Air Force	USAF
United States Army	ARMY
United States Army and Air Force Exchange Service	AAFES
United States Army Corps of Engineers	USACE

United States Attorney	USATTY
United States Attorney General	USAG
United States Attorneys Office	USAO
United States Bankruptcy Court	USBC
United States Border Patrol	PATROL
United States Coast Guard	USCG
United States Congress	CONGRESS
United States Court of Appeals	USCA
United States Customs Service	USCS
United States District Court	USDC
United States Forest Service	USFS
United States House of Representatives	HOUSE
United States Joint Chiefs of Staff	USJCS
United States Marine Corps	USMC
United States Marshals Service	USM
United States Navy	NAVY
United States of America	USA
United States Parole Commission	USPC
United States Penitentiary	USP
United States Postal Service	USPS
United States Probation and Parole	USPP
United States Secret Service	SS
United States Senate	SEN
United States Supreme Court	USSC
United States Trustee	TRUST
Veterans Affairs, Department of	VA
Workers Compensation Program, Office of	OWCP