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JULY 1, 2026
CLERK US DISTRICT COURT
DISTRICT OF ARIZONA
BY s/J.Soderberg DEPUTY

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**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF ARIZONA**

In the matter of
DESIGNATION OF DUTIES OF THE
DISTRICT COURT EXECUTIVE/
CLERK OF COURT, DANIEL R.
MCALLISTER
**SUPERSEDES GENERAL ORDER 20-34
AS OF JULY 1, 2026**

GENERAL ORDER 26-12

IT IS ORDERED that, effective July 1, 2026, Daniel R. McAllister, in his capacity as District Court Executive/Clerk of Court, fulfill the following duties and responsibilities for the United States District Court, District of Arizona:

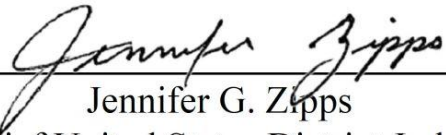
- The District Court Executive/Clerk of Court is designated as the position to receive the Delegation of Court Personnel System Authority for all employees of the Probation, Pretrial Services, and Clerk's Offices.
- The District Court Executive/Clerk of Court is designated as the position to supervise all employees in the Consolidated Administrative Service Divisions. In the event the manager or an employee of one of the Consolidated Administrative Services Divisions is directed to take an action they feel is inappropriate by a court unit executive, the division manager is authorized to take the matter to the District Court Executive for resolution. If the inappropriate direction is given by the District Court Executive, the division manager is authorized to take the matter to the Chief Judge of the District for resolution.
- The District Court Executive/Clerk of Court is designated as the Budget Liaison

1 for the judges of the District Court who retain oversight responsibilities for the
2 operational budgets of all units of the District.

- 3 • The District Court Executive/Clerk of Court will serve as Secretariat to the Board
4 of Judges, coordinating the agenda for all judges' meetings and preparing and
5 maintaining the minutes of those meetings.
- 6 • The District Court Executive/Clerk of Court will serve as the liaison with the
7 Probation and Pretrial departments on matters of district-wide policy. The District
8 Court Executive/Clerk of Court will coordinate the submission to the Court of all
9 policy items that are to be considered by the Court at their regularly scheduled
10 meetings.
- 11 • The District Court Executive/Clerk of Court is designated as the District's Public
12 Information Officer.
- 13 • The District Court Executive/Clerk of Court is designated as the District's liaison
14 to the Court Security Committee.
- 15 • The District Court Executive/Clerk of Court is responsible for coordinating the
16 activities of the District's Long-Range Planning Committee.
- 17 • The District Court Executive/Clerk of Court will serve as the representative of the
18 Chief Judge on all Court Committees.
- 19 • The District Court Executive/Clerk of Court will perform all other duties as
20 assigned by the Chief Judge or any other judge of the Court.

21 IT IS FURTHER ORDERED that as of July 1, 2026, this General Order will
22 supersede General Order 20-34.

23 DATED this 1st day of July, 2026.

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25 
26 _____
27 Jennifer G. Zipp
28 Chief United States District Judge