



COURTROOM PROTOCOL

Hon. Angela M. Martinez

United States District Judge

STAND AT PODIUM when addressing court, jury or witnesses

STAND when making objections

ASK Court for permission to approach the witness

ASK that the Clerk be permitted to **HAND** an exhibit to a witness

ADDRESS all remarks to Court, not opposing counsel

TURN OFF cell phones

SEEK PERMISSION (and help if needed) to use courtroom audio visual equipment

NO gum chewing, food, or liquids (other than water from cups, not bottles).

(Ensure that your staff, clients and witnesses abide by these requirements)