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**IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF ARIZONA**

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Click here to enter text.,  
v.  
Click here to enter text.,  
Click here to enter text..

No. Click here to enter text.

**ORDER**

A Scheduling Conference was held before this Court on \*DATE\*. Accordingly, pursuant to Rule 16(b) of the Federal Rules of Civil Procedure,

**IT IS HEREBY ORDERED:**

A. Initial disclosures as defined under Federal Rule of Civil Procedure (“Fed. R. Civ. P.” or “Federal Rule”) 26(a)(1) shall be exchanged on or before \*DATE\*. To satisfy the requirements of Fed. R. Civ. P. 26(a), the parties shall file a Notice of Initial Disclosure with the Clerk of the Court.

B. Parties are given until \*DATE\*, for leave to move to **join additional parties**. Parties are given until \*DATE\*, to move to **amend pleadings**. Thereafter, the Court will entertain these motions only for good cause under Fed. R. Civ. P. 16.

C. Plaintiff shall disclose the names of the **expert witnesses** and expert reports to be used at trial pursuant to the provisions of Rule 26(a)(2) and (3) of the Federal Rules, on or before \*DATE\*. Defendants shall have up to DATE to disclose **experts** and their reports. Both Parties shall disclose **rebuttal experts** on or before \*DATE\*. **All other witnesses** shall be disclosed on or before \*DATE\*.

1 D. Counsel shall submit to the Court a brief **Joint Settlement Status Report**  
2 on or before \*DATE\* and **every 90 days thereafter**.

3 E. All **discovery**, including answers to interrogatories, production of  
4 documents, depositions, and requests for admissions, must be completed by \*DATE\*. To  
5 satisfy Rule 5.2 of the Rules of Practice of the U.S. District Court for the District of  
6 Arizona (“Local Rules” or “LRCiv”), the parties shall file a Notice of Service of  
7 Discovery with the Clerk of the Court.

8 Parties are directed to LRCiv 7.2(j), which prohibits filing discovery motions  
9 unless parties have first met to resolve any discovery difficulties. If a discovery dispute  
10 arises which cannot be resolved by the parties, the parties shall notify the Judge’s Law  
11 Clerk by telephone at (520) 205-4540. The Court will promptly resolve the problem by  
12 scheduling a telephonic conference or by having the parties file motions with the required  
13 certifying statement. Counsel must conduct discovery in a timely manner that permits all  
14 discovery, *including the resolution of any discovery disputes*, before the discovery  
15 deadline.

16 F. **Dispositive motions** shall be filed on or before \*DATE\*. Pursuant to  
17 LRCiv 7.2, counsel may file a motion, response, and reply. No other (supplemental)  
18 pleading will be considered, unless a motion to file said pleading is granted by the Court.  
19 All pleadings submitted for the Court’s review and decision must comply with the filing,  
20 time, and form requirements of the Local Rules. *See* LRCiv 12.1; 56.1. Additionally, any  
21 pleading which is submitted with more than one exhibit must be accompanied by a Table  
22 of Contents. Exhibits must be indexed with tabs that correspond with the Table of  
23 Contents. Absent exigent circumstances, the Court will not consider pleadings which do  
24 not conform to these requirements.

25 G. Counsel shall file a proposed **Joint Pretrial Order** on or before \*DATE\*,  
26 unless dispositive motions are filed. If dispositive motions are filed, the Joint Pretrial  
27 Order shall be filed 30 days from the filing date of the Court’s order on the dispositive  
28 motions. See attached Proposed Joint Pretrial Order for the required content.

1           H.     **Motions in limine** shall be filed no later than **two weeks after the filing of**  
2 **the proposed Joint Pretrial Order**. Responses to motions in limine are due ten days  
3 after the motion in limine is filed. No replies are permitted. Any hearing on motions in  
4 limine will be set at the Pretrial Conference.

5           I.     The **Pretrial Conference** will be set upon the filing of the proposed Pretrial  
6 Order, and the Trial Date in this matter will be set at the Pretrial Conference.

7           J.     Counsel cannot, without the Court's approval, extend the deadlines  
8 imposed by the Court. All motions and requests for extension of time shall comply with  
9 LRCiv 7.3. All motions and requests for extension of discovery deadlines must include a  
10 summary of the discovery conducted to date, the anticipated discovery to be done if the  
11 request is granted, and the reasons why discovery has not been completed within the  
12 deadline.

13          K.     All motions, responses, and replies must comply with LRCiv 7.2(e). All  
14 requests for page extensions must be filed at least one week prior to the filing of the  
15 substantive document, must note how many prior extensions have been requested in the  
16 caption, and must state the position of all parties. Any page extension requests filed  
17 within one week of the substantive document will be denied.

18          L.     All motions that are non-dispositive must have a proposed order attached in  
19 accordance with Local Rule 7.1(b)(2)-(3). A copy of the motion must be emailed in  
20 Microsoft Word (.doc) format to Chambers at: collins\_chambers@azd.uscourts.gov,  
21 pursuant to the Electronic Administrative Policies and Procedures Manual § II(G).

22          M.     The parties shall provide to the Court a **bound hard copy** of any filing that  
23 is **more than ten (10) pages in length, motions to dismiss, motions for summary**  
24 **judgment**, motions for temporary restraining orders, sealed documents, **and any**  
25 **responses and replies thereto**. This applies to all attachments, appendices, and indices  
26 that are included with a motion filed with the Court. If the hard copy contains multiple  
27 documents, each document shall be individually tabbed. **Hard copies must be printed**  
28 **directly from ECF** to ensure that the ECF pagination is included in the Court's copy for

1 ease of reference. *See* Electronic Administrative Policies and Procedures Manual §  
2 II(D)(3).

3 N. Parties are specifically advised that pursuant to LRCiv 7.2(i), “[i]f a motion  
4 does not conform in all substantial respects with the requirements of this Local Rule, or if  
5 the unrepresented party or counsel does not serve and file the required answering  
6 memoranda, or if the unrepresented party or counsel fails to appear at the time and place  
7 assigned for oral argument, such non-compliance may be deemed a consent to the denial  
8 or granting of the motion and the Court may dispose of the motion summarily.” In  
9 addition, willful failure to comply with any of the terms of this order may result in  
10 dismissal of this action without further notice to the plaintiff, or sanctions upon the  
11 defendants. Fed. R. Civ. P. 16(f)(C) & 37(b)(2).

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