

VERDICT FORM INSTRUCTIONS

Verdict forms shall be **jointly** filed in **one document**, including: 1) those agreed to by all parties, 2) separate verdict forms (one set for each party) where the parties do not agree, and 3) legal authority supporting ALL proposed verdict forms whether the parties agree or not. Where the parties do not agree, the opposing party shall clearly state its objection to the proposed verdict forms, and the proposing party shall clearly state its response.

One side shall be responsible for filing on ECF and emailing to chambers mailbox (Silver_Chambers@azd.uscourts.gov) ALL joint proposed verdict forms in Word format. Fonts and formatting are to be consistent and in accordance with the local rules.

Proposed forms of verdict are due no later than four weeks prior to trial, or as ordered by the Court. Any additions or corrections to the verdict forms require a re-submission of the entire packet.

After final ruling by the Court on all disputed verdict forms, it is the joint obligation of counsel to submit final forms of verdict to the Court immediately after the ruling and prior to closing arguments.

Questions regarding submission of verdict forms for **civil** cases are to be directed to the Judicial Assistant at Susan_Garcia@azd.uscourts.gov or 602-322-7520.

Questions regarding submission of verdict forms for **criminal** cases are to be directed to the Courtroom Deputy at Christine_Boucher@azd.uscourts.gov@azd.uscourts.gov or 602-322-7235.