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MAY 20, 2014

CLERK US DISTRICT COURT
DISTRICT OF ARIZONA

BY s/ M. Hudson DEPUTY

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**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF ARIZONA**

In the matter of

MAILING OF COURT DOCUMENTS
RETURNED AS UNDELIVERABLE BY
THE U.S. POSTAL SERVICE

GENERAL ORDER 14-10

Local Rule 83.3(d) requires all attorneys and unrepresented parties to “file a notice of address change no later than fourteen (14) days before the effective date of the change, except that an unrepresented party who is incarcerated must submit a notice within seven (7) days after the effective date of the change.”

In accordance with the Federal Rules of Civil Procedure, the Clerk’s Office mails paper copies of documents filed by the Court to any unrepresented party who is not a registered ECF user. If the document is later returned as undeliverable by the United States Postal Service, the document is filed and entered on the docket using a returned mail event. The current practice is for the Clerk’s Office to continue mailing subsequent documents to the returned mail address, as no other address is available.

Effective immediately, the Court will discontinue the mailing of subsequent documents to unrepresented parties who are not registered ECF users in any case where documents have been returned twice by the United States Postal Service and no change of address has been filed.

DATED this 20th day of May, 2014.



Raner C. Collins
Chief United States District Judge