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IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF ARIZONA

Name,

Plaintiff(s),

vs.

Name,

Defendant(s).

No. CV-XX-XXXXXX-XXX-SPL

**ORDER SETTING RULE 16  
CASE MANAGEMENT CONFERENCE**

Pursuant to Rule 16 of the Federal Rules of Civil Procedure,

**IT IS ORDERED:**

**I. Case Management Conference**

A Case Management Conference is set for **Month Day, Year**, before the Honorable Judge Steven P. Logan, United States District Judge, in Courtroom 501, Sandra Day O'Connor United States Courthouse, 401 West Washington Street, Phoenix, Arizona 85003. Counsel who will be responsible for trial of the lawsuit for each party, and any party that is not represented by counsel, shall appear and participate in the Case Management Conference and shall have authority to enter into stipulations regarding all matters that may be discussed.

**II. Rule 26(f) Meeting**

The parties are directed to meet and confer no later than **fourteen (14) days** prior to the Case Management Conference as required by Rule 26(f) of the Federal Rules of Civil Procedure. It is the responsibility of Plaintiff(s) / Defendant(s) to initiate the Rule 26(f)

1 Meeting, and Plaintiff(s) / Defendant(s) shall promptly and cooperatively participate in the  
2 Rule 26(f) Meeting.

3 At the Rule 26(f) Meeting, the parties shall *jointly* develop and file with the Clerk  
4 of Court no later than Month Day, Year [10 Days before CMC], each of the following in  
5 the form outlined below: (1) a Joint Rule 26(f) Case Management Report, and (2) a Joint  
6 Proposed Rule 16 Case Management Order. Requests to continue the Case Management  
7 Conference or outstanding motions will not excuse the requirement to participate in a Rule  
8 26(f) meeting and to submit the parties' joint report and proposed order.

9 **III. Joint Rule 26(f) Case Management Report**

10 The parties' Joint Rule 26(f) Case Management Report shall contain the following  
11 information in separately numbered paragraphs:

12 **1. Attendance:** The parties who attended the Rule 26(f) Meeting and assisted in  
13 developing the parties' joint submissions;

14 **2. Service:** The parties, if any, which have not been served and an explanation of  
15 why they have not been served, and any parties which have been served but have not  
16 answered or otherwise appeared;

17 **3. Nature of Case:** The nature of the case, including a brief description – *three*  
18 *(3) pages or less* - of the principal factual disputes and legal basis of all claims and  
19 defenses;

20 **4. Jurisdiction:** The jurisdictional basis for the case, citing specific statutes. *If*  
21 *jurisdiction is based on diversity of citizenship, the report shall include a statement of the*  
22 *citizenship of every party and a description of the amount in dispute;*<sup>1</sup>

23 **5. Additions and Amendments:** Whether any party expects to add additional

24 <sup>1</sup> The parties are reminded that (1) a corporation is a citizen of the state where it is  
25 incorporated and the state of its principal place of business, and (2) partnerships and limited  
26 liability companies are citizens of every state in which one of their partners or members  
27 resides. *See* 28 U.S.C. § 1332(c); *Hertz Corp. v. Friend*, 559 U.S. 77, 80, 92-93 (2010);  
28 *Indus. Tectonics v. Aero Alloy*, 912 F.2d 1090, 1092 (9th Cir. 1990); *Johnson v. Columbia*  
*Properties Anchorage, LP*, 437 F.3d 894, 899 (9th Cir. 2006). The parties are further  
reminded that the use of fictitious parties (e.g., “John Doe” or “ABC Corporation”) “casts  
no magical spell on a complaint otherwise lacking in diversity jurisdiction.” *Fifty Assocs.*  
*v. Prudential Ins. Co. of Am.*, 446 F.2d 1187, 1191 (9th Cir. 1970) (citations omitted).

1 parties to the case or otherwise amend the pleadings;

2 **6. Forthcoming Motions:** A listing of contemplated motions and a statement of  
3 the issues to be decided by these motions;

4 **7. Related Cases:** The status of related cases pending before other courts or other  
5 judges of this District;

6 **8. Discovery Limitations:** Suggested changes, if any, in the limitations on  
7 discovery (including depositions) imposed by the Federal Rules of Civil Procedure and a  
8 discussion of why such changes are proportional to the needs of this case;

9 **9. Electronically Stored Information:** Any issues relating to preservation,  
10 disclosure, or discovery of electronically stored information, including the parties'  
11 preservation of electronically stored information and the form or forms in which it will be  
12 produced;

13 **10. Request for Jury Trial:** Whether a jury trial has been requested and whether  
14 the request for a jury trial is contested. If the request for a jury trial is contested, the parties  
15 shall set forth the reasons why a trial by jury is in dispute;

16 **11. Trial:** The estimated date that the case will be ready for trial, the estimated  
17 length of trial, and any suggestions for shortening the trial;

18 **12. Expedited Trial Alternative:** Certification that counsel for each party has  
19 discussed with his or her client, or each *pro se* litigant has considered, the expedited trial  
20 alternative;<sup>2</sup>

21 **13. Consent to Magistrate Judge:** Whether the parties consent to the transfer of  
22 the case to a United States Magistrate Judge pursuant to 28 U.S.C. § 636(c);

23 **14. Settlement and Dispute Resolution:** The prospects for settlement, and

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24 <sup>2</sup> *Expedited Trial Alternative:* The parties may elect to take this case directly to trial,  
25 whether jury or bench trial. An expedited trial will be held in this case if *all* parties agree  
26 to such a trial. If the parties elect to proceed to an expedited trial, no formal discovery or  
27 motion practice will occur and a Final Pretrial Conference will be scheduled. Counsel for  
28 each party must discuss this expedited trial alternative with his or her client. As part of this  
discussion, counsel must provide his or her client with two good faith estimates of the costs  
(including attorneys' fees) of litigating this case to completion: (1) an estimate of the cost  
if an expedited trial is elected, and (2) an estimate of the cost if an expedited trial is not  
elected and typical discovery and motion practice occur.

1 whether the case is suitable for referral to a United States Magistrate Judge for the purpose  
2 of holding a settlement conference (mediation), minitrial, summary jury trial, early neutral  
3 evaluation, or other form of alternative dispute resolution pursuant to LRCiv 83.10;

4 **15. Modified Procedures:** Suggested modification of pretrial procedures due to  
5 the nature of the case, for example:

6 ***ERISA Action:*** If the parties jointly agree to resolve an action brought pursuant  
7 to the Employee Retirement Income Security Act of 1974, 29 U.S.C. § 1001 *et seq.*,  
8 through cross briefing, in lieu of filing the attached Joint Proposed Rule 16 Case  
9 Management Order, the parties shall propose a deadline for each of the following:

- 10 (a) Initial disclosures;
- 11 (b) Completion of disclosure of materials that either party contends should be  
12 considered as part of the record on review;
- 13 (c) Filing of the Administrative Record;
- 14 (d) Filing of Plaintiff's Opening Brief;
- 15 (e) Filing of Defendant's Response Brief;
- 16 (f) Filing of Plaintiff's Reply Brief; and
- 17 (g) Completion of Good Faith Settlement Talks;

18 ***Class Action:*** If either party is presenting their case as a class action, the parties  
19 shall propose a deadline for each of the following:

- 20 (a) Completion of class certification discovery;
- 21 (b) Filing of any motion for class certification and responsive briefing;
- 22 (c) Filing of any motion for class decertification and responsive briefing;

23 ***Patent Action:*** If either party believes a hearing pursuant to *Markman v.*  
24 *Westview Instruments, Inc.*, 517 U.S. 370 (1996) will be necessary, the parties shall propose  
25 a deadline for each of the following:

- 26 (a) Disclosure of asserted claims and infringement contentions;
- 27 (b) Exchange of proposed claim constructions;
- 28 (c) Filing of joint claim construction statement;

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- (d) Disclosure of experts intended to be used at the *Markman* hearing;
- (e) Filing of Opening Claim Construction Brief;
- (f) Filing of Responsive Claim Construction Brief; and

**16. Additional Matters:** Any other matters that will aid the Court and parties in resolving this case in a just, speedy, and inexpensive manner.

**IV. Joint Proposed Rule 16 Case Management Order**

A fillable Joint Proposed Rule 16 Case Management Order has been attached to this Order. The parties shall carefully review, complete, and file the attached Order, providing the specific dates jointly proposed by the parties for the following deadlines (where indicated): amendment of pleadings and joining parties; completion of discovery; completion of expert disclosures; completion of expert depositions; filing of dispositive motions; and completion of good faith settlement talks. If the parties are unable to agree regarding specific deadlines, both proposed dates shall be included in the proposed order.<sup>3</sup>

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<sup>3</sup> *Example:* “Dispositive motions shall be filed no later than 1/1/18 (Plaintiffs), 1/2/18 (Defendants).”